

更改客戶資料表格  
**Change of Client Account Information Form**

日期 Date: \_\_\_\_\_

客戶姓名 \_\_\_\_\_ 客戶號碼 \_\_\_\_\_  
Account Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

- ☐ 請由 \_\_\_\_\_ 本人之地址更改如下  
With effect from \_\_\_\_\_, please change my mailing address as follows:  
\*\*更改地址必須附上 3 個月內之地址證明文件 Address proof (within 3 months) must be provided for change of address.

新地址 (New Address) \_\_\_\_\_

請選擇以下其中一項通訊方法或結單語言 Please select one of the following method of communication or language of statement:

- ☐ E-mail Address 電郵地址 ☐ Residential address 住宅地址 ☐ Business address 工作地址  
☐ Other address, please specify (其他地址，請說明) \_\_\_\_\_

Statement Language 結單語言：☐ Traditional Chinese 繁體中文 ☐ English 英文 ☐ Simplified Chinese 簡體中文

☐ 聯絡電話 (公司) \_\_\_\_\_ ☐ 傳真號碼 \_\_\_\_\_  
Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

☐ 聯絡電話 (住宅) \_\_\_\_\_ ☐ 手提電話號碼 \_\_\_\_\_  
Telephone No. \_\_\_\_\_ Mobile Phone No. \_\_\_\_\_

☐ 電郵地址 \_\_\_\_\_  
E-mail address \_\_\_\_\_

☐ 銀行戶口號碼 (Bank Account)  
銀行名稱 \_\_\_\_\_ 戶口號碼 \_\_\_\_\_  
Name of Bank \_\_\_\_\_ Account No. \_\_\_\_\_

☐ 其他 Others: \_\_\_\_\_

\_\_\_\_\_  
客戶簽署及公司印章(如適用)  
Authorized Signature(s) and Company Chop (if applicable)

For Office Use Only			
S.V. by	Approved by	Prepared by	Checked by